

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES**

**MONDAY, APRIL 20, 2020**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Committee of the Whole of the Board of School Directors for the Big Spring School District met through a Virtual Meeting in the Big Spring School District Board Conference Room in the District Administration Office, at 7:00 p.m. with (9) directors present; William Swanson, President; Todd Deihl, Vice President; David Gutshall, Treasurer; William Piper, Secretary; Richard Roush, Alexis Blasco-Hurley, Frank Myers, Robert Over and John Wardle.

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr, Business Manager; Robert Krepps, Director of Technology; Robyn Euker, Director of Curriculum and Instruction; Cathy Seras, Board Minutes.

### **II. Presentation:**

- **Finance Update** - Mr. Richard E. Kerr, Jr., Business Manager
  - Mr. Kerr began the meeting with the COVID 19 meal plans and stated that there were 405 meals picked up today, April 20, 2020.
  - Mr. Kerr shared EIT information with the Board of School Directors.
  - Mr. Kerr talked about the Liquid Investment Rates for the past six months.
  - Mr. Kerr shared information on the current budget situation; New Expenses and Lost Revenue were defined.
  - Mr. Kerr discussed the General Fund Balance regarding the information listed:
    1. Employee Health Insurance
    2. PSERS
    3. Healthcare
    4. Technology
    5. Special Education
    6. Student Information/Financial Software
    7. Safety/Security/SRO
    8. Student Services and Mental Health
  - Mr. Kerr shared information on the Big Spring Capital Projects Fund and broke down the unused funds for April, 2020.
  - Mr. Kerr continued the presentation with an update on the Mt. Rock Projects Fund-2018. Discussions continued on the FY 21 Debt Service while talking about the South Central Trust Fund.
  - Mr. Kerr shared information on the FY 2020 YTD Expenditures as well as FY 2020 YTD Revenue.
  - Mr. Kerr defined FY 2021 functions and numbers for each department. Information was shared regarding FY 2021 budget revenue and tax calculations as well.
  - Mr. Kerr shared the FY 2021 Budget Schedule with the Board of School Directors.

- Dr. Fry communicated that once the final budget is adopted there is an option to come down or go up within the budget.
- Mr. Piper asked what would change in the budget between now and then?
- Dr. Fry stated there may be a potential not to replace the retirement positions; but beyond that building budgets have been cut and the administration continues to look at other areas to reduce cost.
- Discussions continued amongst the Board of School Directors and administration regarding the upcoming budget.
- Dr. Fry talked about the positions that may be cut and defined a possible plan.
- Mr. Over asked if the District has frozen the current budget. Dr. Fry stated that all spending has stopped for all departments.
- There were discussions on PIAA 2020, fall sports and being proactive in preparing the budget to include coaches.
- Mr. Piper shared information concerning the current economy.

### ➤ **COVID-19 Update**

- Dr. Richard W. Fry, Superintendent of Schools
- Dr. Kevin Roberts, Assistant Superintendent
- Dr. Fry began the presentation talking about the three different phases of school closure in Pennsylvania.
- Dr. Roberts walked the Board of School Directors through the Educational Programs and Activities that are being taught at the High School, Middle School and Elementary Schools. He shared and defined slides of enrichment activities at each level.
- Dr. Roberts stated that there is a direct link on the District website that displays all the grade level folders and activities that are being taught.
- Dr. Fry shared that he was involved in a couple of Zoom sessions at the kindergarten level and stated that teachers and classified personnel are doing an amazing job.
- Dr. Fry stated that the level of engagement by students have been outstanding.
- Dr. Fry continued the presentation with students support and shared information on the following items:
  1. Food Services
  2. Technology Support
  3. Materials Support – There has been 259 hard copies distributed to families.
- Dr. Fry shared that end of year activities listed below still need to be addressed.
  1. Commencement
  2. Awards Ceremonies
  3. Promotion Events
  4. Items picked up from the schools so personnel can move forward with cleaning for the 2020-2021 school year.
  5. Technology Pivot for Devices
- Dr. Fry shared that ThoughtExchange went live today regarding Graduation.
- Dr. Fry concluded the presentation with preparations for 2020-2021:
  1. Potential for alternative school calendar;
  2. Ability to begin the school year virtually;
  3. Ability to dismiss for two week cycles as needed;
  4. Planning for kindergarten;
  5. Compensatory education for specific students
- Mr. Swanson thanked administration for all they have done.

**III. PREVIEW OF THE AGENDA**

No discussion

**IV. BUILDING & PROPERTY COMMITTEE**

No discussion

**V. FINANCE COMMITTEE**

No discussion

**VI. DISTRICT IMPROVEMENT COMMITTEE**

No discussion

**VII. BOARD POLICY**

No discussion

**VIII. ITEMS FROM FLOOR**

No discussion

**IX. ADJOURNMENT**

Motion by Deihl, seconded by Roush to adjourn the meeting.

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Blasco-Hurley, Gutshall, Over, Wardle, Roush and Myers.

Motion carried unanimously. 9-0

The Committee of the Whole meeting adjourned at **7:57 p.m.**

*William L. Piper, Secretary*